



## **CEI University Network (CEI UniNet) Call for Proposals 2012**

Date of publication: 26 January 2012

Deadline for submission of applications: 26 March 2012





## 1. BACKGROUND INFORMATION

**a. THE CENTRAL EUROPEAN INITIATIVE (CEI)** is composed of 18 Member States: Albania, Austria, Belarus, Bosnia and Herzegovina, Bulgaria, Croatia, Czech Republic, Hungary, Italy, Macedonia, Moldova, Montenegro, Poland, Romania, Serbia, Slovakia, Slovenia and Ukraine. The CEI was established in Budapest on 11 November 1989 as the first forum promoting regional cooperation among the countries of Central and Eastern Europe. Oriented towards policy dialogue, the CEI also focuses on economic growth and human development. Special attention is paid to capacity building and sharing experience and know-how transfer in order to achieve cohesion in areas of mutual interest and assist its non-EU Member States in consolidating their economic and social development in view of further EU integration. The CEI core mission is: Regional cooperation for European integration, while acting as a bridge between macroregions. The CEI Headquarters is located in Trieste. [www.ceinet.org](http://www.ceinet.org)

### **b. THE CEI UNIVERSITY NETWORK**

The CEI UNIVERSITY NETWORK (CEI UniNet), established in 2004, is CEI's main activity in the field of Higher Education.

The idea was launched on the occasion of the Summit Meeting of the Heads of Government of the Central European Initiative held in Trieste on November 21-24, 2001.

The Founding Charter of the CEI UniNet was endorsed by the Heads of Government on the occasion of the CEI annual Summit held in Warsaw in November 2003.

The CEI University Network is based in Trieste (Italy) at the CEI-ES headquarters and is headed by the Rector of the University of Trieste.

The CEI UniNet is a network of universities in the 18 CEI Member States and is based on the principle of mobility of students and teachers at academic level for specific Joint Programmes through teaching grants and scholarship awards. **The selected Proposals will receive a contribution in order to facilitate the above-mentioned mobility as well as for the elaboration of a project eligible for EU Funding.**

## 2. TYPES OF PROJECTS AND ELIGIBILITY (Priority requirements)

a) Co-operation within the CEI University Network takes the form of Joint Programmes (JPs) of post graduate academic character, such as PhDs and Master's courses. Summer schools, seminars and workshops may also be eligible provided they envisage a teaching element, a minimum duration of one week, and an award certificate. **They are to envisage an innovative element which would enable a follow up in order develop it into an eligible long-term "ad hoc" project proposal for EU funding.**

b) A JP can be submitted either by nationally recognised universities or other institutions of higher learning provided that the latter has an adequate academic profile.

c) A JP presupposes the co-operation of at least two universities/institutions of higher learning belonging to the CEI Member States. Priority is given to JPs involving Participating Universities from CEI non-EU Member States (Albania, Belarus, Bosnia and Herzegovina, Croatia, Macedonia, Moldova, Montenegro, Serbia, Ukraine) and involving a larger number of Universities.

d) There are six (6) **main areas of cooperation** of the CEI University Network:

- Advanced Biotechnology
- Economics
- Environment and Sustainable Development
- ICT
- Infrastructure and Logistics
- Regional Development, Public Administration (including Governance Models)

Other areas of co-operation are not excluded if the merit of a Joint Programme proposed justifies its adoption.

e) The language of instruction of a JP is to be English.



- f) A JP is based on the principle of mobility of both students and teaching staff. CEI visibility must be guaranteed by the use of the CEI University Network logo on all documentation and specific teaching material used in a Joint Programme.
- g) Any degree or certificate awarded in the context of a CEI JP shall be identified as such and bear the CEI University Network logo.
- h) While it is possible that a JP is implemented in one location only, efforts should be made to involve at least another Participating University in its implementation. In practical terms, this means that in case of a one-year course, one semester each could be offered by two of the Participating Universities ("Split Joint Programmes").
- i) The utilisation of advanced technology such as e-learning as well as video recording according to a given standard will be considered as a strong asset.

#### **Project duration**

Project implementation should start **after 1 July 2012**. Project duration should normally not exceed 1 year.

### **3. EVALUATION / SELECTION PROCEDURE**

The applications that pass the eligibility check (fulfilment of formal requirements) will undergo the evaluation procedure. During the evaluation, the CEI Secretariat may request additional documentation or amendments to the application, which must be delivered by the applicant in writing by standard electronic means.

The evaluation procedure will be divided into three phases:

**Phase 1:** A preliminary evaluation is carried out by the CEI University Network Executive Board composed of the Coordinating Universities of the CEI UniNet related to the applications from the respective countries. The Executive Board will send a selected number of JP proposals to the CEI Secretariat.

**Phase 2:** A second evaluation is then carried out by the Chairperson of the CEI University Network (Rector of the University of Trieste) together with the CEI Secretariat who take into account the overall priorities for eligibility as well as the available financial resources.

**Phase 3:** A selected list is then sent to the CEI University Network Executive Board for a final approval. After approval of the project by the Board, the applicant will be informed about the amount of the approved CEI contribution and the conditions of disbursement. The list of the proposals selected will be published on the CEI website ([www.ceinet.org](http://www.ceinet.org)) once this process is concluded.

The evaluation procedure shall be carried out according to the following **evaluation criteria**:

#### **1. Relevance (score 0-10)**

- To which extent are the activities proposed in line with the CEI UniNet priority areas?
- Does the project contribute to the implementation of the country and sector strategies of international development cooperation?

#### **2. Applicant's operational capacity (score 0-10)**

- To which extent does the applicant past expertise and experience qualify it for a successful implementation of the project?

#### **3. Quality of information (score 0-10)**

- Has the application been completed in all its parts?
- To which extent is the information presented in the application complete and correct?

#### **4. Cost-effectiveness and budget coherence (score 0-10)**

- To which extent is the proposed budget sound and cost-effective?
- Could the same results be obtained with less funding?



#### **5. Objectives and Results (score 0-10)**

- Are the proposed activities appropriate, practical, and consistent with the objectives and results laid down in the application?

#### **6. Impact and Sustainability (score 0-10)**

- To which extent do the proposed activities contribute to the effective knowledge transfer at post –graduate level?

- To which extent will the action have a tangible impact in the recipient country?

- To which extent are the benefits of the project likely to continue after its implementation? Is it likely to be developed into an EU Funding material?

### **4. Financial Support**

#### **Grant ceiling**

The financial support available this year is of **50.000 EUR for 5 projects** on competitive basis.

CEI UniNet projects usually take the form of medium sized projects of about EUR 80.000,00 to 100.000,00. The maximum awarded CEI grant amounts to **EUR 10.000,00 and shall not exceed 50% of the total eligible project costs.**

CEI financial support to a JP consists of scholarships to visiting students and grants to visiting teachers from abroad. This means that a student or teacher will not be financially supported while attending or teaching courses at his/her home University. If, however, part of a Joint Programme takes place at another Participating University abroad, he/she will be eligible for funding from the CEI.

The compensation (currency used: Euro) depends on the duration of a Joint Programme and the cost of living of the country/ies where it is implemented. It will, therefore, be determined on a case by case basis. It usually covers accommodation, travel, applicable health and accident insurance premiums as well as a compensation on a daily/weekly/monthly basis for teachers and on a monthly basis for students. Financial support could also be provided for video- recording according to a given standard.

#### **Teachers:**

Duration Costs of stay (payoff + accommodation + living exp.  
in €)

1 day: 150

1 week: 900

2 weeks: 1 300

3 weeks: 1 800

4 weeks: 2 200

Further weeks: 500

#### **Students (monthly amount):**

- In Austria and Italy: € 600

- In other EU Member States of the CEI (Bulgaria, Czech Republic, Hungary, Poland, Romania, Slovakia, Slovenia):

€ 500

- in non-EU Member States of the CEI (Albania, Belarus, Bosnia and Herzegovina, Croatia, Macedonia, Moldova, Montenegro, Serbia, Ukraine): € 400

- Upon request by the JP Co-ordinator and in exceptional cases, when the Applicant University belongs to a CEI non EU Member State, a lump sum contribution of 1000 EUR may be granted to cover pre-organisational costs for setting up the Joint Programme as well as for visa expenses.



## 5. HOW TO APPLY

Applications must be submitted by a University / institution of higher learning in an CEI Member State which acts as applicant/coordinator of a given Joint Programme, in partnership with at least one University / institution in a CEI Member State (non EU member States are preferable). The applicant needs to have the qualifications and experience to successfully carry out and complete the project and is responsible for the project implementation and the management of the grant. The JP Co-ordinator, in charge of the preparation and administration of a Joint Programme, is to hold an academic position within the Applicant University.

**The Application Form is available on the CEI Website:** [www.ceinet.org](http://www.ceinet.org)

Application forms shall be submitted in the electronic format (Word) via e-mail (Subject: CEI University Network Call 2012 – COUNTRY/Insitution/University – PROJECT NAME), together with a scanned copy of the last page of the application, containing the signatures and stamps of the applicant university. The application is to be sent to the CEI Secretariat (e-mail: [pibernik@cei-es.org](mailto:pibernik@cei-es.org)).

A copy is to be sent to the representative of the **Coordinating University** representing the applicant's country. **Contact details of these Universities are attached herewith (see Annex1).**

The Legal Representative (i.e. Rector) of the Applicant University must sign the Application Form.

### Important:

Filling in the Application Form properly in all its parts is a pre-requisite for the participation in the Call for Proposals.

**Deadline for submission of applications is 26 March 2012.** Applications submitted after the closing date shall not be taken into consideration.

For more information please contact:

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## 6. INDICATIVE TIMETABLE

Publication of the Call for Proposals 2012:	26 January 2012
Deadline for project submission:	26 March 2012
Envisaged date for project evaluation	April 2012
Envisaged date for projects approval by the CEI UniNet Executive Board	May 2012
Beginning of project implementation	Not before 1 July 2012



## ANNEX 1

CEI University Network – Coordinating Universities (Executive Board)			
Country	Coordinating University	Contact Person	E-mail
ALBANIA	University of Tirana	Prof. Dhori Kule, Rector	<a href="mailto:irout1@unitir.edu.al">irout1@unitir.edu.al</a> ; <a href="mailto:info@unitir.edu.al">info@unitir.edu.al</a> ; <a href="mailto:rectorut@unitir.edu.al">rectorut@unitir.edu.al</a>
AUSTRIA	University of Klagenfurt	Prof. Adi Wimmer, Dept of English	<a href="mailto:Adi.Wimmer@uni-klu.ac.at">Adi.Wimmer@uni-klu.ac.at</a>
BELARUS	Belarusian State University (in Minsk)	Ms. Liudmila Katsko Deputy Head for International Affairs	<a href="mailto:Katsko@bsu.by">Katsko@bsu.by</a>
BOSNIA & HERZEGOVINA	University of East Sarajevo	Prof. Mitar Novakovic, Rector	<a href="mailto:univerzitet@paleol.net">univerzitet@paleol.net</a>
BULGARIA	University of National and World Economy - (in Sofia)	Prof. Statty Stattev, Vice Rector	<a href="mailto:sstattev@unwe.acad.bg">sstattev@unwe.acad.bg</a> <a href="mailto:sstattev@bnbank.org">sstattev@bnbank.org</a>
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CZECH REPUBLIC	Masaryk University (in Brno)	Prof. Mikulas Bek Vice-Rector for Strategy and External Relations	<a href="mailto:judova@rect.muni.cz">judova@rect.muni.cz</a> ; <a href="mailto:bek@muni.cz">bek@muni.cz</a>
HUNGARY	Eotvos Lorand University of Budapest	Anita Horváth, Head of the Rector's Office	<a href="mailto:hanita@ludens.elte.hu">hanita@ludens.elte.hu</a>
ITALY	University of Trieste	Prof. Lorenza Rega, Deputy Rector for Education	<a href="mailto:rettore@units.it">rettore@units.it</a>
MACEDONIA	St. Cyril and Methodius University in Skopje	Professor Mome Spasovski, Vice-rector for international cooperation	<a href="mailto:M.Spasovski@ukim.edu.mk">M.Spasovski@ukim.edu.mk</a>
MOLDOVA	Academy of Economic Studies of the Rep. Of Moldova (in Chişinău)	Prof. Ilie Costas, head of the Dept. of Cybernetics and Economic Informatics	<a href="mailto:costas.ilie@yahoo.com">costas.ilie@yahoo.com</a>
MONTENEGRO	University of Montenegro	Ms. Vanja Drljevic	<a href="mailto:vanja.drljevic@gov.me">vanja.drljevic@gov.me</a>
POLAND	Adam Mickiewicz University - Centre for European Integration (in Poznan)	Prof. Stefan Jurga, Director of the Centre for European Integration	<a href="mailto:centrum@amu.edu.pl">centrum@amu.edu.pl</a>



ROMANIA	University of Bucharest	Mr. Mircea Dumitru Vice-Rector	<a href="mailto:mirdumitru@yahoo.com">mirdumitru@yahoo.com</a> ; <a href="mailto:mircea.dumitru@unibuc.eu">mircea.dumitru@unibuc.eu</a>
SERBIA	University of Kragujevac	Professor Slobodan Arsenijevic, Ph.D. Professor at the Faculty of Medicine	<a href="mailto:rektor@kg.ac.rs">rektor@kg.ac.rs</a>
SLOVAKIA	Comenius University (in Bratislava)	Prof. Jan Bod'a, Faculty of Mathematics, Physics and Informatics	<a href="mailto:boda@fmph.uniba.sk">boda@fmph.uniba.sk</a>
SLOVENIA	University of Ljubljana	Prof. Peter Macek, Vice-rector; Prof. dr. Elen Twrdy (the Dean of Faculty of Maritime Studies and Transport)	<a href="mailto:peter.macek@uni-lj.si">peter.macek@uni-lj.si</a> ; <a href="mailto:elen.twrdy@fpp.uni-lj.si">elen.twrdy@fpp.uni-lj.si</a> ; <a href="mailto:natasa.kramer@uni-lj.si">natasa.kramer@uni-lj.si</a>
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